



Request for Quotes (RFQ) 2022-02 – Collateral/Promotional Products

Released: December 15, 2022

Quotes Due: December 23, 2022

Submission: Quotes should be submitted electronically to mneely@scsfga.org. Questions may be submitted to mneely@scsfga.org.

PURPOSE AND DESCRIPTION

The State Charter Schools Foundation of Georgia (SCSF) is seeking quotes from qualified vendors to provide collateral/promotional materials for the Georgia Strategic Charter School Growth Initiative, a partnership between the SCSF, State Charter Schools Commission of Georgia (SCSC – state agency), and the Georgia Charter Schools Association (GCSA – nonprofit).

Products needed are listed below, and quotes should include options based on the quantities requested. Dates needed for each item are also included below. Images should be utilized in full color.

Item	Quantities for Quote	Date Needed	Image
Retractable banner stand – 24”x81”	4	January 20, 2023	Design assistance needed – 2 of each design TBD
Car magnets – 5” round	500-1,000, 2,500	January 20, 2023	Image 2
Yard signs with stakes/stand – coroplast 18”x24”	500-1,000-2,500	February 1, 2023	Image 1
Tablecloths with logo	4	January 20, 2023	2 of Image 1 or 2 (depending on best for this application), 2 of Image 3
T-shirts, men’s and women’s fit – image on front, heather gray	100-250-500	February 1, 2023	Image 2
Embroidered polo shirts – men’s and women’s fit	50	January 20, 2023	Image 2, Image 3 (50 of each)
Plastic water bottles (reusable)	500-1,000-2,500	January 20, 2023	Image 2

Representations of graphic images

Image 1

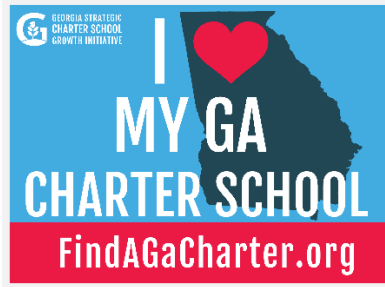


Image 2



Image 3



QUOTE REQUIREMENTS

Quotes must include the following elements:

- Itemized quote with price breakdown by quantity
- Proposed timeline
- Information about and qualifications of the firm and/or individuals proposing to provide the requested services

PROCUREMENT STANDARDS

In all cases, the SCSF will employ sound practices in procurement activities and will endeavor to procure the most cost-effective products and services to further the mission of the SCSF. When making procurement decisions, SCSF staff and board members will consider product/service quality, price, effectiveness, and convenience. In addition, preference will be given to Georgia-based vendors, suppliers, and manufacturers and/or those who are approved to do business in Georgia per Georgia Code Section 20-2-520. This contract will be paid with federal GEER II grant funds.

The Georgia Strategic Charter School Growth Initiative is a partnership between the State Charter Schools Foundation of Georgia, State Charter Schools Commission of Georgia, and the Georgia Charter Schools Association. The goals of the initiative are to educate Georgians about charter schools and their charter school options and to promote the creation and replication of high-quality charter schools in underserved communities. The initiative is funded by GEER II grant funds.